

BY SPEED POST

No.D-13012/1/2007/GA(ii)
Government of India
Department of Heavy Industry
G.A.Section

Room No. 15, Udyog Bhawan New Delhi

Dated, the 26th December, 2007

To

Subject:: Contract for comprehensive maintenance of air-conditioners in Department of Heavy Industry-Re-inviting of tender reg.

Sir,

I am directed to say that the Department of Heavy Industry re-invites sealed quotations for the maintenance of about 25 split air-conditioners and 75 window type air-conditioners. The tender offers in sealed covers should be submitted to the undersigned as per sheet enclosed at annexure **upto 3.00 PM on 25.1.2008** along with earnest money deposit of Rs. 10,000/- (Rs. Ten thousand) only in the form of a Demand Draft/FDR in favour of DDO, Department of Heavy Industry. **The firm, if so desire, may inspect the machines before quoting the rates. The inspection may be done with the prior permission of the officers where the machines are installed. The A list of the machines may be obtained from the General Section of this Department. The inspection may be completed before 20th January, 2008. The total expenditure on repairs on all the machines, if any, may be quoted separately.** The tenders would be opened on the same day i.e. 25.1.2008 at 4.00 P.M. in room No. 15. Udyog Bhawan. The representative of the firm may be present at the time of opening of the tenders, if so interested. The terms and conditions of the contract will be as under:-

1. The contract will be initially for one year but can be extended upto a period of three years if the service provided is found satisfactory. The contract may, however, be terminated at any time without assigning any reason. The contract will be Full Comprehensive annual maintenance service contract including replacement of compressor and replacement of all parts as and when required viz. relay circuit, running capacitor, starting capacitor, all kinds of motors, fans, wiring, gas filling, thermostat, nob set, canicitor, fan motor/fan blade/blower, all switches, wiring, plugs, welding, if any, etc. No payment towards replacement of any parts whatsoever will be made during the currency of the contract. The contract will also include comprehensive service and maintenance of the stabilizers attached with the air-conditioners including replacement of parts, if required. The parts to be replaced in the air-conditioners/stabilizers should be genuine and of original make failing which the contract will be cancelled, security deposit forfeited and legal action will be taken against the firm.

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Air-
posit

3. Taxes, if any may be quoted separately, failing which no amount towards any tax will be paid.

4. The firm should submit experience and references of satisfactory work performance from the past as well current customers including at least two Government Departments.

5. The firm should be registered with Income Tax Department, Department of Value Added Tax of NCT Delhi and Central Excise Department for Service Tax and a certificate to this effect should be enclosed.

6. Two qualified engineer of the firm will require to be present in this Department on all working days and if need be on holidays also. These engineers will report to G.A. Section daily for obtaining complaints.

7. All the complaints should be attended to within one hour from the time of the complaint. In case the air-conditioner is required to be taken to the workshop for any major repair, the same would be taken with the permission, repaired and returned to the Department within 24 hours. If there is any failure on the part of the contractor, he would be liable to penal charges @ Rs. 100/- per hour on the first day and Rs. 200/- per hour on the subsequent day(s). This amount would be deducted from the monthly bill of the firm.

8. The awardee of the contract will have to deposit Rs. 20,000/- in advance for due and satisfactory execution of the contract as security deposit in the name of DDO, Department of Heavy Industry by way of FD/DDR.

9. All the air-conditioners should be regularly serviced and cleaned on monthly basis and a certificate to this effect may be obtained from the user and enclosed with the bills.

10. In case of violation of the above terms of the contract, the security deposit would be forfeited..

11. The Department is not bound to accept the lowest rate and reserves the right to reject any/all offers without assigning any reasons.

12. The earnest money deposit will be returned after the contract has been finalized and contractor selected.

Accordingly, you may, if interested, send your quotations in sealed covers to the undersigned before 3.00 PM 25.1.2008 along with earnest money deposit of Rs. 10,000/- (Rs. Ten thousand) only in the form of DD/FDR in favour of DDO, Deptt. of Heavy Industry.

Yours faithfully,

Encl: As above

(K.K. Sharma)

Under Secretary to the Government of India

Tel. No. 23061727

Copy to NIC for pasting the tender on the Government tender portal and official website of DHI.

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LIST OF ITEMS FOR AWARD OF CONTRACT FOR THE
REPAIR/MAINTENANCE OF THE AIRCONDITIONERS

S.No.	Name of item	Rate quoted (in Rs.)
A	WINDOW TYPE AIR-CONDITIONERS	
1	Full Comprehensive annual maintenance service contract including replacement of compressor and replacement of all parts as and when required viz. relay circuit, running capacitor , starting capacitor, all kinds of motors, fans, wiring, gas filling, thermostat, nob set, canicitor, fan motor/fan blade/blower, all switches, wiring, plugs , welding, if any, etc . The contract will also include comprehensive service and maintenance of the stablizers attached with the air-conditioners including replacement of parts, if required.	
2	Installation charges This will include labour and cost of material	
3	Shifting charges . This will include labour and cost of all material.	
B	SPLIT AIR-CONDITIONERS	
1	Full Comprehensive annual maintenance service contract including replacement of compressor and replacement of all parts as and when required viz. relay circuit, running capacitor , starting capacitor, all kinds of motors, fans, wiring, gas filling, thermostat, nob set, canicitor, fan motor/fan blade/blower, all switches, wiring, plugs , welding, if any, etc . The contract will also include comprehensive service and maintenance of the stablizers attached with the air-conditioners including replacement of parts, if required.	
2	Installation charges This will include labour. Gas refilling and cost of all material including copper pipe upto 5 metre.	
3	Shifting & Installation charges This will include labour. Gas refilling and cost of all material including copper pipe upto 5 metre.	

The firm, if so desire, may inspect the machines before quoting the rates. The total expenditure on repairs on all the machines, if any, may be quoted separately.

(K.K. Sharma))

Under Secretary to the Government of India

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