

BY SPEED POST

No.26016(1)/2006-GA
Government of India
Department of Heavy Industry
G.A.Section

Udyog Bhavan, New Delhi
Dated 28th Feb.,2006

To

Subject: Annual maintenance/repair contract for 6 staff cars.

Sir,

I am directed to say that the Department of Heavy Industry invites sealed quotations for award of contract for maintenance/ repairs of 6 staff cars (1 Maruti Esteem and 5 Ambassdor) as per details enclosed (Annexure). The total value of the repair/maintenance in a year may be of the order of Rs. 5 lakhs approx. The tender offers in sealed covers should reach the undersigned on or before 15.3.2006 along with earnest money deposit of Rs. 15,000/-(Rupees Fifteen thousand only) in the form of a Demand Draft/FDR in favour of DDO, Deptt. of Heavy Industry. The tenders would be opened on 17.3.2006 at 4.00 PM in Room No. 15 Udyog Bhavan, New Delhi. The representative of the firm(s) may remain present at the time of opening of tenders, if they so desire. The terms and conditions are as under:-

1. The contract will be for one year but can be terminated at any time without assigning any reason. Taxes, if any, may be quoted separately, failing which no amount towards any tax will be paid.
2. The repair of the vehicle will be carried out on the basis of only written orders from this Department from time to time.
3. The successful contractor will have to deposit Rs. 30,000/- (Rupees Thirty Thousand only) in advance as security deposit in the form of a DD/FDR in favour of DDO, DHI to be retained during the currency of the contract.

- 4 . In case the jobs are not carried out on the satisfaction of the Deptt. the Security deposit would be forfeited and the contract will be terminated.
5. The Department is not bound to accept the lowest rate and Reserves the right to reject any/all offers without assigning any reasons.
6. The earnest money deposit will be returned after the Contract has been finalized and contractor selected.
7. The tenders without Earnest Money will not be entertained.

Yours faithfully,

Encl: as above:

(S.P.DEY)
UNDER SECRETARY

Copy to: NIC for placing the above in Web. Site of DHI

Annexure

F.No. 26016/1/2006/GA
DEPARTMENT OF HEAVY INDUSTRY
LIST OF ITEMS FOR AWARD OF CONTRACT FOR
REPAIR/MAINTENANCE OF SAFF CARS

S.No.	Item of work	Rate quoted (in Rs.)
1	Service of the vehicle	
2	Tuning of Engine	
3	Oil Change engine oil (per ltr) brake oil (per ltr) gear oil (per ltr) Coolant (per ltr)	
4	Denting & Painting of entire vehicle	
5	Minor Denting/Painting (per sq. ft)	
6	Rubbing polish	
7	<u>Brakes</u> Service charges Minor repair charges including parts Overhaul including all parts	
8	<u>Differential</u> Service charges Minor repair charges including parts Overhaul including all parts	
9	Gear Box Service charges Minor repair charges including parts Overhaul including all parts	
10	Suspension Service charges Minor repair charges including parts Overhaul including all parts	

11	Clutches Service charges Minor repair charges including parts Overhaul including all parts	
12	Supply and repair of fan belts	
13	Dynamo Service charges Minor repair charges including parts Overhaul including all parts	
14	Self starter Service charges Minor repair charges including parts Overhaul including all parts	
15	Water pump Service charges Minor repair charges including parts Overhaul including all parts	
16	Steering Service charges Minor repair charges including parts Overhaul including all parts	
17	Head/Gaskets Service charges Minor repair charges including parts Supply & fixing of new head/gaskets	
18	Carburetor Service charges Minor repair charges including parts Supply & fixing of new Carburetor	
19	Master Cylinder Service charges Minor repair charges including parts	

	Overhaul including all parts	
20	Radiator Service charges Minor repair charges including parts Overhaul including all parts	
21	Fuel pump Service charges Minor repair charges including parts Supply & fixing of new fuel pump	
22	Shocker Minor repair Supply & fixing of new shocker	
23	Silencer Minor repair Supply & fixing of silencer pipe Supply & fixing of new silencer	
24	Muffler Minor repair Supply & fixing of new muffler	
25	Supply & fixing of new gola channels	
26	Supply & fixing of new gola	
27	Door Glass Machine Minor repair Supply & fixing of new machine	
28	Repair/adjustments of doors	
29	Supply of new exide battery	
30	Locks Minor repair Supply & fixing of new locks	
31	Seats Minor repairs Welding charges	

32	Air-conditioner Fixing charges Service charges Change of fan belts Gas-refilling Minor repairs including parts Overhaul including all parts Supply & fixing of new AC	
33	Wheel alignment	
34	Wheel balancing	
35	Replacement of oil seals	
36	Supply & fixing of clutch wire	
37	Supply & fixing of accelerator wire	
38	Horn Repair Supply & fixing of new Horn	
39	Supply & fixing of small fan	
40	Minor repair of Stereo	
41	Axle Repair of axle Supply & fixing of new axle	
42	Wiper Minor repair Supply & fixing of wiper blade Supply & fixing of new wiper	
43	Meter Repair of meter Supply of meter wire Supply & fixing of new meter	
44	Upholstery of seat covers including cloth	
45	Fixing of new seat cushions	
46	Supply & fixing of loose covers	

47	Supply of new towel (big)	
48	Supply & fixing of curtains	
49	Fixing of new roof	
50	Supply & fixing of carpet	
51	Supply of foot mats	
52	Supply & fixing of film	
53	Dry-cleaning of seat covers	
54	Electrical jobs Total wiring change Supply & fixing of VIP light Repair of lights Supply & fixing of new bulbs	
55	Supply & fixing of new spark plugs	
56	Supply & fixing of new filter	
57	ENGINE OVERHAULING ON ESTIMATE BASIS (Pl. quote for labour charges only)	

NOTE:

(1) THE PARTS TO BE SUPPLIED SHOULD BE OF ORIGINAL MAKE AND WITH STANDARD SPECIFICATION.

(2) THE OLD PARTS SHOULD BE RETURNED TO THE DEPARTMENT AFTER REPLACEMENT.

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