

**MINISTRY OF HEAVY INDUSTRIES & PUBLIC ENTERPRISES**  
**DEPARTMENT OF HEAVY INDUSTRY**

**MINISTER: SHRI PRAFUL PATEL**

**SECRETARY: SHRI S. SUNDARESHAN**

**WORK ALLOCATION AMONGST OFFICERS**  
**(EXCLUDING TECHNICAL OFFICERS)**  
**As on 30.12.2011**

**1. The Charge of AS & FA (Shri S. Chandra)**

<b>S.No.</b>	<b>Section/Desk</b>	<b>PSEs</b>	<b>US/DO/SO/DS</b>	<b>DS/DIR/Equivalent</b>
1.	Finance-III	-	Kundan Kumar, US S.K. Saxena, US	DIR(RA)
2.	B&A	-	Jessy Xavier, AO	DS(VS)/CCA(SSD)

**2. The Charge of Joint Secretary ( Shri Ambuj Sharma )**

<b>S.No</b>	<b>Section/Desk</b>	<b>PSEs</b>	<b>US/DO/SO/AO</b>	<b>DS/DIR/Equivalent</b>
1	PE.XI	BHEL, HEI, BHPV,ECCO	S.K. Mishra, US R.K. Jha, SO	Dir(RPG)
2	AEI	-	V.S. Yadav, US Anjan Sarkar SO	Dir(DJ)
3	NATIS Cell	-	V.S. Yadav, US S.M.Srivastava, SO	Dir(DJ)
4	Vigilance	-	Diwan Chand, US Manorama Kaul, SO	Dir(DJ)

### 3. The Charge of Joint Secretary ( Shri Harbhajan Singh )

S.No	Section/Desk	PSEs	US/DO/SO/AO	DS/DIR/Equivalent
1	PE I	AYCL, RIC, NIL	U.K. Mukherji, US Gopal, SO	DS(GV)
2	PE.IV	B&R	Ajay Kumar, US Gopal, SO	Dir(RKP)
3	PE.V	HEC	Pratip Deb, US Sushila Devi, SO	DS(SSM)
4	PE.VI	TCIL, SIL	V.S. Yadav, US Biswajit Saha, SO	Dir(RKP)
5	PE.VII	HPC, NEPA	Nasim Khan, US Satish Chand, SO	DS(SKS)
6	PE.X	HMT, PTL	S.P. Dey, US Kuldip Kaur, SO	DS(GV)
7	PE.XI	NBPPL	S.K. Mishra, US R.K. Jha, SO	Dir(RPG)
8	PE.XII	CCI, BLC, TAFCO	B.L. Kureel, US Biswajit Saha, SO	DS(SSM)
9	International Cooperation Cell	-	A.K. Agrawal, US Satish Chand, SO	DS(SSM)
10	HE&MT	-	U. K. Mukherjee, US	DS(SKS)
11	Administration	-	A. K. Gaur, US SL Aggarwal, SO	Dir(RPG)
12	General Administration	-	A. K. Gaur, US Surender Kumar Mann, SO	DS(DK)
13	Cash	-	A. K. Gaur, US Anita Oberoi, SO	DS(DK)
14	Parliament	-	A. K. Gaur, US S.L. Aggarwal, SO	DS(DK)

#### 4. The Charge of Joint Secretary ( Shri Shashank Goel )

S.No	Section/Desk	PSEs	US/DO/SO/AO	DS/DIR/Equivalent
1	PE.II	BOGL, MAMC, HCL	L.C.Ram, US R.J. Paswan, SO	Dir(SJK)
2	PE.III	HPF, BBUNL	D.K. Chaudhary, US Kulvinder Singh, SO	DS(MK)
3	PE.V	CCIL, NBCIL, HSL, SSL	Pratip Deb, US Sushila Devi, SO	Dir(SJK)
4	PE-VIII	ILK, REIL, FCRI	D.K. Chaudhary, US Asifa Shamim, SO	Dir(SJK)
5	COORD.	-	A.K. Agrawal, US Kulvinder Singh, SO	Dir(NK)
6	SC/ST Cell	-	Surender Kumar Mann, SO	DS(MK)
7	RTI Cell	-	Surender Kumar Mann, SO	DS(MK)
8	HINDI	-	S.K. Saxena, US Subodh Kumar, AD/OL	DS(MK)
9	O&M and PG Cell	-	S.K. Saxena, US SO (Roop Lal) addl. charge	DS(MK)
10	IT CELL	-	A.K. Agrawal, US Satish Chand, SO	DS(MK)
11	TSW	NIDC, EPI	Nasim Khan, US Roop Lal, SO	Dir(NK)
12	TSW	Excluding NIDC, EPI	L C Ram, US Roop Lal, SO	Dir(NK)
13	PE.IV	BYNL, TSL, BPCL, R&C, TSPL	Ajay Kumar, US Gopal, SO	Dir(RKP)

Link arrangement of officers at the level of Joint Secretaries  
As on 15.10.2011

<b>Name of the officer</b>	
<b>On leave, training tour, etc of</b>	<b>Link Arrangement</b>
<b>JS(S)</b>	<b>JS(H)</b>
<b>JS(H)</b>	<b>JS(G)</b>
<b>JS(G)</b>	<b>JS(S)</b>

Link arrangement of officers at the level of Directors/Deputy Secretaries  
As on 15.10.2011

<b>Name of Director/Deputy Secretary on leave/training etc.</b>	<b>Work allocated to</b>
<b>DIR (RPG)</b>	<b>DIR (DJ)</b>
<b>DIR (DJ)</b>	<b>DIR ( )</b>
<b>DIR ( )</b>	<b>DIR (RPG)</b>
<b>DS (SKS)</b>	<b>DS (SSM)</b>
<b>DS (SSM)</b>	<b>DS (GV)</b>
<b>DIR (GV)</b>	<b>DS (SKS)</b>
<b>DIR (SJK)</b>	<b>DIR(NK)</b>
<b>DIR(NK)</b>	<b>DIR(SJK)</b>
<b>DS(DK)</b>	<b>DS(MK)</b>
<b>DS(MK)</b>	<b>DS (DK)</b>
<b>DIR(RA)</b>	<b>DS(VS)</b>
<b>DS(VS)</b>	<b>DIR (RA)</b>

**WORK DISTRIBUTION AMONGST TECHNICAL OFFICERS**  
**As on 15.10.2011**

**1. Auto Engineering Industry(AEI) \***

S.No.	Name	Designation	Reporting to
1	Sh. Sushil Lakra	Industrial Advisor	<b>JS(S)</b>
2	Shri B.K. Mishra,	Addl Industrial Adviser	
3	Shri Sanjay Chavre	Sr. Development Officer	
4	Sh. N.L. Goswami	Sr Development Officer	

**2. Heavy Engineering & Machine Tools(HE&MT) \***

S.No.	Name	Designation	Reporting to
1	Sh. Sushil Lakra	Industrial Advisor	<b>JS(H)</b>
2	Shri B.K. Mishra,	Addl Industrial Adviser	
3	Shri Sanjay Chavre	Sr. Development Officer	
4	Sh. N.L. Goswami	Sr Development Officer	

**3. Heavy Electrical Industry (HEI) \***

S.No.	Name	Designation	Reporting to
1.	Shri K.K. Tiwari	Industrial Advisor	<b>JS(G)</b>
2.	Shri Gajraj Singh	Sr. Development Officer.	
3.	Shri B.C. Nayak	Development Officer	
4	Sh. R.K. Jaiswal	Development Officer	

**4. Technical Services Wing(B) – TSW(B) #**

**References from DGFT for ratification of adhoc norms, Import of Restricted items.**

S.No.	Name	Designation	Reporting to
1.	Shri K.K. Tiwari	Industrial Advisor	<b>JS(G)</b>
2.	Shri Gajraj Singh	Sr. Development Officer	
3.	Shri B.C. Nayak	Development Officer	

- Development council , working group and other councils, Project Import, Technology Collaboration and FDI and all related technical matters concerning to the sector.

# References from DGFT for ratification of adhoc norms, import of restricted items.